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**EDITORIAL POLICY OF THE JOURNAL  
BULLETIN OF L.N. GUMILEV EURASIAN NATIONAL UNIVERSITY  
SERIES: TECHNICAL SCIENCES AND TECHNOLOGIES**

**1. General Provisions**

1.1 The Bulletin of the L.N. Gumilyov Eurasian National University. Series: Technical Sciences and Technologies (hereinafter – the Journal) is a peer-reviewed scientific publication specializing in the publication of unique, high-quality, and carefully selected original works in all areas of political science, international relations, regional studies, oriental studies, and Turkology.

1.2 The Journal is registered with the Ministry of Information and Social Accord of the Republic of Kazakhstan. Certificate of re-registration No. KZ31VPY00034682, issued on April 19, 2021.

1.3 The International Center for the Standard Numbering of Serial Publications has assigned the following indices to the Journal:

ISSN (print version) – 2616-7263,

eISSN (online version) – 2663-1261.

1.4 The Journal is published quarterly, four times a year.

1.5 Official website of the Journal: <https://bultech.enu.kz/>

1.6 The founder and publisher of the Journal is the Non-Profit Joint Stock Company “L.N. Gumilyov Eurasian National University”. Address: 010000, Republic of Kazakhstan, Astana, K. Satpayev St. 2, Educational and Administrative Building of L.N. Gumilyov ENU.

1.7 Changes and additions to the editorial policy are made by decision of the Editorial Board.

**The objectives of the journal are:**

- To actively engage students, faculty members, and research staff of Kazakhstan in leading-edge research by publishing materials on the most promising directions of global science.
- To provide high-quality editorial and publishing services to both domestic and international authors.
- To promote the wide dissemination of new ideas and scientific research results at the national and international levels.
- To make a significant contribution to the development of higher and postgraduate education in Kazakhstan.
- To support the practical implementation of the latest scientific achievements.

**Thematic Areas:**

Mechanical Engineering, Energy, Certification and Standardization, Construction, Architecture, Geotechnics, Geosynthetics, Transport, Computer Science.

**Languages of Publication:** Kazakh, Russian, English.

**Frequency:** Published quarterly (4 times a year).

**Open Access Policy:**

All articles published in the journal are freely accessible (the archive is available at: <http://bultech.enu.kz/article/archive/index>) because open access to research results promotes the advancement of scientific knowledge.

**Archiving:**

Electronic versions of the scientific journal are submitted to the databases of the "National Center for Scientific and Technical Expertise" JSC and "EBSCO," and are included in electronic library collections. Archiving of materials is carried out on the elibrary.ru platform.

**Publication Conditions:**

All manuscripts submitted to the editorial office of the journal "Bulletin of L.N. Gumilyov Eurasian National University. Series: Technical Sciences and Technologies" undergo mandatory anonymous peer review. The final decision on publication or rejection of the manuscript is made based on the peer review results and discussion at the editorial board meeting.

**Procedure for Manuscript Submission and Review**

1. The manuscript submitted by the author (via the online submission system according to the journal guidelines at <http://bultech.enu.kz>) is received by the editorial office. The journal's technical secretary is responsible for checking the manuscript's compliance with the established technical requirements. Along with the manuscript, the author must submit a cover letter (in accordance with the template in Appendix 1) confirming the originality of the submitted material, consent for plagiarism checks, permission to include the article in various databases and information systems, and the transfer of exclusive publishing rights to the journal if the article is accepted.

2. The technical secretary verifies the manuscript's originality using the licensed "AntiPlagiat VUZ" system (<https://antiplagiat.enu.kz>). An electronic report is generated based on the check. Manuscripts with originality below 70% are rejected at this stage. The journal manager informs the corresponding or primary author in such cases.

3. Manuscripts that meet the originality requirements are forwarded by the technical secretary to the Editor-in-Chief, who evaluates their relevance to the scope of the Journal. In case of non-compliance, the author receives a reasoned rejection.

4. Upon successful completion of the initial screening, the Editor-in-Chief appoints reviewers – specialists in the relevant scientific field.

5. The Executive Secretary of the Journal sends the manuscript to the reviewers.

6. The Journal uses a double-blind peer review process, in which the identities of the reviewers are not disclosed. The reviewer provides a substantiated report containing an analysis of the topic's relevance, the author's scientific contribution, and the quality of the obtained results. The review includes a recommendation to publish (with or without revisions) or to reject the article.

7. The Executive Secretary submits the reviews to the Editor-in-Chief. If the review contains comments requiring revisions and the Editor-in-Chief agrees with the recommendation, the technical secretary returns the article to the author with the appropriate feedback. The author must submit a revised version as soon as possible. The revised manuscript is then sent back to the reviewer. If the author's corrections fail to address the reviewer's comments on two occasions, the manuscript is rejected. If the author disagrees with the review, they may submit a reasoned appeal to the Editor-in-Chief, who makes the final decision.

8. All reviews and the final decision of the Editorial Board are sent to the corresponding author indicated during submission. The final version of the article, reviews, plagiarism report, and other supporting materials are submitted to the Editorial Board meeting, where a decision on publication is made based on expert evaluations. Articles that receive a negative review and are rejected by the

editorial team are not subject to reconsideration. In controversial situations, the final decision rests with the Editor-in-Chief.

9. Articles are published in the order in which they are ready. The editorial board reserves the right to structure the issue based on sections and the content of the upcoming publication.

10. Articles by foreign authors are published free of charge (provided there is no participation by authors affiliated with the Republic of Kazakhstan). Articles by foreign authors, as well as articles in English, must make up at least one-third of all publications in each issue or include at least one article by a foreign author in English without co-authorship from Kazakhstan.

11. Scientific articles by authors not affiliated with the publisher must constitute at least 50% of all publications in each issue.

12. An author may publish no more than one article per issue, including co-authorship. An article by the same author (prepared individually or in co-authorship) may not be published in two consecutive issues.

13. Doctoral students are allowed to publish articles without co-authors, provided a review prepared by their academic advisor is submitted.

14. The work of master's and doctoral students may only be published in co-authorship with a Doctor or Candidate of Sciences, or a PhD holder.

**The editorial board reserves the right to reject a submitted article under the following conditions:**

- **The originality level of the material is less than 70%;**
- Two negative reviews are received as a result of the peer-review process;
- The author did not make the corrections recommended by the reviewers;
- The article does not meet the technical requirements established by the journal's editorial policy;
- Fragments generated using artificial intelligence are detected during the originality check;
- No more than one article involving the same author is allowed in a single issue of the journal;
- There must be at least one issue interval between publications by the same author.

#### **Author Guidelines for Manuscript Submission**

The journal editorial board recommends that authors familiarize themselves with the editorial policy, which includes general information about the journal, the manuscript review process, author instructions, and publication ethics principles. Adherence to these requirements is necessary to avoid delays in publication.

1. Submission of a manuscript to the editorial office signifies the authors' consent to grant the publisher unlimited rights to publish the article in the journal *"Bulletin of L.N. Gumilyov Eurasian National University. Series: Technical Sciences and Technologies"*.

2. Manuscripts should be submitted in Microsoft Word format, following the journal's author style template, via the online submission system. The style template can be downloaded from [www.bultech.enu.kz](http://www.bultech.enu.kz). A detailed submission guide is available on the journal website. Authors must also upload the cover letter. Manuscript files should be named using the first 4–5 words of the article title.

3. Manuscripts should be between 6 and 16 pages. This length excludes abstracts, keywords, references, and author information in Kazakh, Russian, and English. Articles exceeding this length may be published only by Editor-in-Chief's decision.

4. The manuscript must begin with the International Scientific and Technical Information Rubricator (MRNTI) code (determined via <http://grnti.ru>), followed by authors' names, full organization name, city, country, corresponding author's email, article title, abstract, and keywords.

Abstracts must be 150–300 words, avoid complex formulas, not repeat the article title, and contain no references to the text or bibliography. The abstract should briefly summarize the content and highlight key points and structure.

Keywords (up to 7) should reflect the main content and research subject, and appear in the text. Keywords are separated by semicolons.

Manuscripts should follow the specified structure and preferably include the following elements (completeness and quality are evaluated by reviewers and editors):

- Clear definitions and terms necessary for understanding the content;
- A precise formulation of the research problem;
- A comprehensive literature review with references to previous studies (who, when, and what results);
- Justification of the relevance and significance of the problem;
- A clear description of methods and solutions;
- Demonstration of scientific novelty compared to previous findings;
- Full evidence and logical rationale for the proposed solution.
- Due to the large volume of submissions, manuscripts that do not comply with the formatting requirements and template will not be considered and will be rejected for publication. It is recommended that the number of co-authors does not exceed 4 persons.

Failure to meet any of these requirements will result in non-acceptance.

Tables should be embedded in the text with numbering and appropriate references. Figures and graphs should be submitted in standard formats (PS, PDF, TIFF, GIF, JPEG, BMP, PCX). Raster images must have a minimum resolution of 600 dpi, with all details clearly visible.

The reference list should include only sources cited in the text, arranged alphabetically or by citation order (in English transliteration). Unpublished works and unverifiable data should not be cited.

#### ***Examples of References Formatting (APS style)***

- a) A. K. Akhmetov and A. A. Ivanov, *Fundamentals of Vehicle Operation*, 2nd ed. (Science, Almaty, 2025), pp. 10–60. **Book**
- b) E. A. Ospanov, M. B. Omarov, and N. Petrov, "Control Systems of Internal Combustion Engines," *Bulletin of L. N. Gumilyov Eurasian National University* **34**, pp. 2305–3457 (2025). **Journal article**
- c) A. Zh. Kuanyshev and Sh. Abaeva, "Energy Systems of Transport Vehicles," in *Proceedings of the XIII International Scientific and Practical Conference "Current Issues of Transport and Energy: Innovative Solutions," March 13, 2025*, pp. 200–215. **Conference proceedings**
- d) V. A. Armanov and G. G. Gutnik, "Study of Transverse Cracks in Railway Tracks," *Bulletin of the Kazakhstan Transport Academy* **13**, pp. 229–240 (2025), doi: xxxxxxxx, available at: <http://xxxxxx/v15/p6229-240.pdf> (accessed January 8, 2025). **Electronic journal article**
- e) K. Smith, *Common Rail Systems for Diesel Engines*, available at: <https://www.xxxxxx.com> (accessed December 12, 2025). **Internet source**

#### **Requirements after the Reference List:**

- The article must include the following bibliographic details:
  - Title
  - Authors' surnames and initials
  - Full name of the institution
  - City and country
  - Corresponding author's email address
  - Abstract and keywords
  - Language combinations:
  - For articles written in Kazakh – translations into Russian and English must be provided

- For articles written in Russian – translations into Kazakh and English must be provided
- For articles written in English – translations into Kazakh and Russian must be provided

#### **Rules for Transliteration of Kazakh Letters:**

Ә → a, Ғ → g, Ң → n, Ө → o, Ү → y, Ұ → u, Қ → k, і → i

#### **Additional Note:**

If the source has an official translation and is published in English, then the official English title and details should be used in the English-language bibliographic section.

Example of formatting the reference list in English with transliteration according to the Kazakh transliteration rules:

a) A. K. Akhmetov and A. A. Ivanov, *Osnovy ekspluatasii transportnoi tehniki*, 2nd ed. (Avero, Almaty, 1994), pp. 10–60. — book

b) E. A. Ospanov, M. B. Omarov, N. Petrov, *Systema upravleniya dvigateley vnutrennego sgoraniya*, Bulletin of the L. N. Gumilyov Eurasian National University 34, pp. 2305–3457 (2025). — article

c) A. J. Kuanyshev, Sh. Abayeva, *Energeticheskie ustanovki transportnoi tehniki: abstracts of the XIII International Scientific and Practical Conference "Actual problems of transport and energy: ways of their innovative solution" on March 13, 2025*, pp. 200–215. — proceedings of the conference

d) V. A. Armanov, G. G. Gutnik, *Issledovanie poperechnik treshin na zheleznodorozhnom polotne*, Bulletin of the Kazakh Academy of Transport 13, pp. 229–240 (2025), doi: xxxxxxxxxxxx, available at: <http://xxxxxxxxx/v15/p6229-240.pdf> (date of request: 08.01.2025). — electronic journal

e) K. Smith, *Common rail systems for diesel engines*, available at: <https://www.xxxxxxxx.com> (date of access: December 12, 2025). — online source

#### **Contact Information of the Journal Editorial Office:**

Address: 13 Kazhymukan St., Office 424, Building №3 (CISI), L. N. Gumilyov Eurasian National University, Astana, Kazakhstan, 010008 Phone: +7 (7172) 709-500 (ext. 33-417 – Editor-in-Chief, 33-417 – Responsible and Technical Secretary) Email: [bultech.enu@gmail.com](mailto:bultech.enu@gmail.com)  
Website: [www.bultech.enu.kz](http://www.bultech.enu.kz)

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## **PUBLICATION ETHICS**

The editorial policy of the journal “Bulletin of L. N. Gumilyov Eurasian National University. Technical Sciences and Technology Series” is based on widely accepted ethical principles of peer review and publication. It complies with the recommendations in the COPE (Committee on Publication Ethics) Guidelines for Journal Editors. This policy rests on core requirements aimed at ensuring scientific integrity and high academic standards.

### **For authors:**

Submission of a manuscript to the journal indicates authors' agreement granting the publisher (ENU Gumilyov, hereinafter “Publisher”) the rights to publish and translate the article into foreign languages. Authors confirm that the submitted work does not infringe intellectual property rights of third parties.

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- Authors confirm the work is original, not previously published, not under consideration elsewhere, and will not be submitted elsewhere until the journal's decision.
- Authors acknowledge familiarity with the journal's editorial policy, including peer-review procedures, author guidelines, and publication ethics.
- Bachelor's or master's students may publish only in co-authorship with a supervisor holding a candidate's, doctoral, or PhD degree.
- Doctoral students may publish independently, provided their supervisor reviews and confirms the work's scientific validity.
- Manuscripts of articles that are not designed in accordance with the requirements and samples presented on the journal's website are not considered or accepted for publication.
- The recommended number of co-authors per article is no more than four people.

### **Manuscript requirements:**

- Must conform to the editorial policy and template provided on the journal's website.
- At submission, must not be published or under review elsewhere.
- Must present results of original research.
- Must reflect only the work of the author(s) (no additional contributors). All listed authors must consent to the order and to publication.
- References must contain only peer-reviewed sources actually used.
- All sources used, including the authors' own prior works, must be listed.

**For reviewers:**

- The journal uses a double-blind review process; reviewers assess only the research results.
- Each submitted manuscript is confidential. Reviewers may not use its content in their own work or share it, except with the Editor-in-Chief's permission.
- Reviewers must provide objective evaluations and suggestions for improvement.
- Reviewers should decline review and notify the journal if they are not qualified in the topic.
- Reviewers must remain unbiased regarding authors' gender, nationality, religion, or other personal characteristics.

**For editors:**

The Editor-in-Chief and editorial board members must:

- Pay special attention to article quality, attend board meetings, make well-reasoned decisions based on reviewers' feedback, and determine journal issue content;
- Work to broaden authorship diversity and invite scholars from various organizations and countries to publish;
- Evaluate intellectual content without bias toward gender, race, religion, or personal traits;
- Avoid handling manuscripts where they have a conflict of interest or competitive relationship with the authors.

**Editor-in-Chief responsibilities:**

- Assign appropriate reviewers to each manuscript passing technical checks;
- Make the final publication decision based on reviews and editorial board discussion.

**EDITORIAL INTERACTIONS**

Policy on author interactions and ethical compliance. The journal editorial office works exclusively with manuscript authors and does not collaborate with third-party agencies offering publication services.

The editorial team pledges promptly to address any unethical behavior by authors, editors, or reviewers. Author violations include:

- Falsifying authorship;
- Publishing pseudoscientific content;
- Fabricating or falsifying data;
- Citation manipulation;
- Plagiarism;
- Simultaneous submissions of the same article to multiple journals.

If unethical behavior is detected during review or pre-press, the editorial office reserves the right to **reject the manuscript and terminate cooperation** with the author(s). If violations are discovered after publication (e.g., parallel publication, copyright infringement, plagiarism), the editorial office may **retract the article from the website, archives, and indexing databases**, and notify other scholarly journals. Retraction decisions are made objectively, based solely on substantial violations or errors.

**Unethical behavior by reviewers or editors includes:**

- Sharing manuscripts with other journals without author consent;
- Disclosing manuscript content to third parties;
- Violating copyright or confidentiality of editorial processes;
- Making decisions based on personal interest, competition, or relationships with authors or organizations involved.

If complaints are received regarding submissions or published materials, the editorial office initiates a review by requesting explanations from the author. A formal investigation follows if the response is unsatisfactory.



**Dispute resolution:**

Cases not covered by this regulation are resolved according to COPE (Committee on Publication Ethics) guidelines.

**Publications by editorial staff:**

The Editor-in-Chief, editorial board, and reviewers may publish in the journal, but **must not use their positions for undue advantage**.

All submissions—including those from responsible editors of special issues—undergo the **standard peer-review process** and editorial board consideration.

**Corrections to published materials:**

If errors (e.g., typos, technical formula inaccuracies) are identified, the editorial office may publish **corrections in subsequent issues**.

## ***Sample Cover Letter***

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### **COVER LETTER**

By this letter, the authors guarantee that the publication of the scientific article "TITLE of the ARTICLE" (work) of the authors FULL NAME of the AUTHOR (S) in the journal *"Bulletin of the L. N. Gumilyov Eurasian National University. Technical Sciences and Technology Series "* does not violate anyone's copyright. The authors provide the journal's publisher, the L. N. Gumilyov Eurasian National University, exclusive rights for an unlimited period:

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By this letter, the author(s) give their permission to the review of the Work for plagiarism by the publisher of the journal.

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\*The cover letter is issued on the official letterhead of the organization and signed by the head of the organization (for universities - supervising Vice-rector for research).

\*\* The cover letter of the authors who are employees of the L. N. Gumilyov ENU is certified by the Dean of the faculty.

Executor: Full name of the author(s)